

# Competitions Registration guide



### UKBC 2022 Exam Portal



**Students:** Please login below with the account and password provided by your teacher.

**Teachers:** Please login below with your email address or three-letter school code as the username. You can reset your password below, if required. If your school has not taken part in our competitions previously, you can request access to the exam portal via the link below.

Password	
Passwords are case sensitive	
I accept the UKBC pr	rivacy policy and use of cookies
RESET TEACHER PASSWORD	SIGN-UP FOR TEACHER ACCESS

3. Enter your School **Username** and **Password** to login.

Teachers can request a password reset from this page.

If you are a teacher and have not previously taken part in our competitions, you can sign-up for access to our online exam portal from this page.



4. To register for a competition, like on the **Manage Exams** link.

Dashboard		Exam	Start	End	Places (Used/Available)		
Update Detail	5	Intermediate Biology Olympiad 2022	08/06/2022	15/06/2022	0/0	ENROL	MANAGE STUP_NTS
Manage Exam	s	Biology Challenge 2022	02/05/2022	20/05/2022	0/0	ENROL	
Invigilation		British Biology Olympiad 2022	02/03/2022	16/03/2022	0/Unlimited	ENROL	
Payments Logout		Intermediate Biology Olympiad 2021	07/06/2021	14/06/2021	0/Unlimited		DOWNLOAD RESULTS
IKBC Home		Biology Challenge 2021	05/05/2021	26/05/2021	0/0		DOWNLOAD RESULTS
		British Biology Olympiad 2021	08/03/2021	19/03/2021	0/Unlimited		DOWNLOAD RESULTS
					Rows per page: 10 👻	1-6 of 6 🛛 🕹	< > >I

5. On the Manage Exams page, you can **ENROL** your school on to any available competitions.

19 M	BritishBiology Olympiad	Exams					
5	Dashboard	Exam	Start	End	Places (Used/Available)		
•	Update Details	Intermediate Biology Olympiad 2022	08/06/2022	15/06/2022	0/0	ENROL	MANAGE STUDENTS
	Manage Exams	Biology Challenge 2022	02/05/2022	20/05/2022	0/0	ENROL	
Ō	Invigilation	British Biology Olympiad 2022	02/03/2022	16/03/2022	0/Unlimited	ENROL	
	Payments	Intermediate Biology	07/06/2021	14/06/2021	0/Unlimited		DOWNLOAD
€	Logout UKBC Home	Purchase Exa	am Access				DOWNLOAD
		The entry price for	unlimited student	s for this exam is a	a flat fee of £30.00.		DOWNLOAD
		Payment Methoo Card ◄	1			1-6 of 6   <	
				PURCHASE AC	CESS CANCEL		

6. Click on PURCHASE ACCESS.

UNITED KINGDOM BIOLOGY COMPETITIONS		G Pay
ology Challenge 2022	C	Dr pay with card
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	Country or region	
	United Kingdom	~
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	Save my info for s	secure 1-click checkout
	Pay faster on UNIT COMPETITIONS an	ED KINGDOM BIOLOGY d thousands of sites.
wered by <b>stripe</b> Terms Privacy		
		Pay

#### Card payment

You will now be prompted to enter your details.

A receipt will be emailed to you to confirm payment.

	BritishBiology Olympiad	Exams					
==	Dashboard	Exam	Start	End	Places (Used/Available)		
•	Update Details	Intermediate Biology Olympiad 2022	08/06/2022	15/06/2022	0/0	ENROL	MANAGE STUDENTS
Ē	Manage Exams	Biology Challenge 2022	02/05/2022	20/05/2022	0/Unlimited		MANAGE STUDENTS
	Payments	British Biology Olympiad 2022	02/03/2022	16/03/2022	0/Unlimited		MANAGE STUDENTS
€	Logout	Intermediate Biology Olympiad 2021	07/06/2021	14/06/2021	0/Unlimited		DOWNLOAD RESULTS
A	UKBC Home	Biology Challenge 2021	05/05/2021	26/05/2021	0/0		DOWNLOAD RESULTS
		British Biology Olympiad 2021	08/03/2021	19/03/2021	0/Unlimited		DOWNLOAD RESULTS
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 Once you have enrolled on to a competition, you can create accounts for your students by clicking on the MANAGE STUDENTS link.

8. Click on the **CREATE STUDENTS** link to enrol up to 999 students for the competition.

BritishBiology Olympiad		Biology Challenge 2022
:	Dashboard	Biology Challenge 2022
-	Update Details	Rubric
	Manage Exams	Students
Ō	Invigilation	You have used 0 of 999 student places.
3	Payments	CREATE STUDENTS
→	Logout	Add students
A	UKBC Home	, y
		Please select the number of students to enrol in this exam.
		You can enrol up to 999 more students.
		Students
		5
		ADD STUDENTS CANCEL



## 9. Your students usernames will then be listed.

You do not need to enter your students' individual details (e.g. name, year group) – students themselves will enter this information when they first login to take the competition.

Further information on how to invigilate the competition and student login instructions will be sent near the competition dates.

#### Please email

contact@ukbiologycompetitions.org with any questions you may have about the registration process.